



## Groundsperson & Green Keeper

### The College

Founded in 1847, Glenalmond College is a fully co-educational boarding and day school, set in the stunning Perthshire countryside and enjoying magnificent grounds of over 300 acres in an unrivalled setting at the edge of the Highlands. There are up to 400 pupils at Glenalmond between the ages of 12 and 18. There are four boys' boarding houses and three girls' houses.

The School has excellent academic and co-curricular facilities. In addition to cricket, rugby and lacrosse pitches, there are tennis courts, squash courts, an athletics track, nine-hole golf course, a swimming pool, a sports hall and two all-weather playing surfaces. The Robin Thomson Theatre is the venue for our drama and musical productions. The School has a strong CCF contingent, an outstanding Duke of Edinburgh's Award Scheme, and a Community Service programme that operates locally on a regular basis.

### The Position

The requirement of this position is to assist in the day-to-day upkeep of the hard and soft areas of the grounds, to ensure that the sports pitches are safe and fit for use and all areas appear well maintained at all times across all sites and to maintain and enhance the College's 9 hole/18 tee golf course.

### Key responsibilities of the role are:

- Maintenance of the grass including cutting, rolling, strimming, scarifying, aerating, watering, seeding and top dressing, etc.
- Marking out of the pitches including erection of goals/nets, corner flags, and boundary markers in line with the school calendar
- Maintenance of paths, borders, hedges and roadways

- Leaf clearance and removal
- Early morning clearance of snow and ice from the pathways, pavements and roadways to ensure safe access for pedestrians and vehicles
- Early morning and late afternoon gritting and salt application
- Maintenance of artificial all weather surfaces
- Minor machinery maintenance
- Tree/shrub planting as required
- Maintenance of bark chipped areas including reapplication and sweeping
- Keeping records up to date as required by the Head of Grounds.

**Person specification:**

**Education/Qualifications**

*Essential*

- Experience in grounds maintenance
- Full UK Driving Licence

**Knowledge**

*Essential*

- A knowledge of the maintenance of sports pitches and cricket wickets
- Safe operation of tractors, ride on mowers, strimmers, hedge cutters etc.
- An understanding of Health and Safety and COSHH requirements
- An understanding of good practice manual handling techniques.

*Desirable*

- 2 years relevant experience

**Skills and Abilities**

*Essential*

- Honesty and reliability
- Self-motivation
- Flexible and responsive
- Sympathetic to the educational, as well as the practical requirements of the School.

**Terms**

This is a full time post (37.5 hours) per week, however you may be required to work additional hours as the College may request or as may be necessary for the proper performance of your duties. We offer a competitive salary, 40 days holiday per annum (including public holidays), complimentary refreshments during hours of work, a good working environment as part of a close-knit team and the possibility of opportunities for the role to grow in the future.

**Applications for the post**

Glenalmond is committed to safeguarding and promoting the welfare of children: applicants must be willing to undergo child-protection screening appropriate to the post, including checks with past employers/Disclosure Scotland at enhanced level. Appointments will be conditional on references acceptable to the College and sight of original qualification certificates.

All applications must be made on the College Application Form. Please also include a covering letter outlining your suitability for this position.

Detailed information about Glenalmond, together with a copy of this job description and an application form, can be found at

[www.glenalmondcollege.co.uk/about-us/job-vacancies](http://www.glenalmondcollege.co.uk/about-us/job-vacancies)

Please return completed applications electronically to Mrs Barbara Clark, Head of HR by email:

barbaraclark@glenalmondcollege.co.uk

***Closing date for this post is Friday 20 July 2021, although we reserve the right to interview and appoint at any time in the recruitment process.***